



WINTER UNIVERSIADE

General Regulations

VERSION MARCH 2018



**FÉDÉRATION
INTERNATIONALE
DU SPORT
UNIVERSITAIRE**

INTERNATIONAL UNIVERSITY SPORTS FEDERATION

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DEPARTMENT
**WINTER
UNIVERSIADE**

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International University Sports Federation

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ABBREVIATIONS

| | |
|---------|---|
| ADAMS | Anti-doping Administration and Management System |
| CdE | FISU Student Committee |
| CEG | FISU Committee for Gender Equality |
| CEO | Chief Executive Officer |
| CGS | FISU Sports Management Committee |
| CIC | FISU International Control Committee |
| CMC | FISU Media and Communication Committee |
| CMI | FISU International Medical Committee |
| CSU-H | FISU Winter Universiade Supervision Committee |
| CT | FISU Technical Committee |
| CTI-UH | FISU International Technical Committee for Winter Universiade |
| EC | FISU Executive Committee |
| EduC | FISU Education Committee |
| FIS | International Ski Federation |
| FIS ICR | FIS International Competition Rules |
| FISU | International University Sports Federation |
| HOD | Head of Delegation |
| IBU | International Biathlon Union |
| ICT | Information and Communication Technology |
| IIHF | International Ice Hockey Federation |
| IOC | International Olympic Committee |
| ISF | International Sports Federation |
| ISU | International Skating Union |
| ITO | International Technical Official |
| MPA | Marketing Programme Agreement |
| NADO | National Anti-Doping Organisation |
| NOC | National Olympic Committee |
| NSF | National Sports Federation |
| NTO | National Technical Official |
| NUSF | National University Sports Federation |
| OC | Organising Committee |
| RADO | Regional Anti-Doping Organisation |
| TCC | Technical Committee Chair |
| TD | Technical Delegate |
| TO | Technical Official |
| TUE | Therapeutic Use Exemptions |
| VIP | Very Important Person |
| WADA | World Anti-Doping Agency |
| WCF | World Curling Federation |
| WU | Winter Universiade |

ORGANISING COUNTRY

The member of FISU of the country organising a FISU sporting event.

COUNTRY

The NUSF of a country entitled to enter teams in FISU sporting events or other authorised organisation entitled to do so.

CANDIDATE COUNTRY

The member of FISU of a country offering its candidature to organise a FISU sporting event.

SPORT

A sport is that which is governed by an International Sport Federation. Within FISU sport refers equally to "sport" and "sport discipline".

SPORT DISCIPLINE

A sport discipline is a branch of a sport comprising one or more events.

SPORT EVENT

An event is a competition in a sport that gives rise to a ranking.

TEAM SPORTS

Are considered to be "team sports": curling, ice hockey, synchronised skating.

INDIVIDUAL SPORTS

Are considered to be "individual sports": alpine skiing, biathlon, cross-country skiing, figure skating, freestyle skiing, short track speed skating and snowboard.

TECHNICAL OFFICIALS (TOs)

Technical Officials include referees and judges and other sport-specific officials that are required for the smooth running of the sports competitions. There are International Technical Officials (ITOs) and National Technical Officials (NTOs) in accordance with the rules and regulations of each sport. In principle, ITOs take the senior-officiating positions. They are nominated by the ISFs or proposed by the NUSFs according to the technical regulations, and approved by the FISU CTI-UH. NTOs are nominated by the NSFs in consultation with the OC and are taking a support role.

PARTICIPATION FEE

A participation fee is the fee that an Organising Committee is entitled to collect from the participating countries, per day and per person, to cover accommodation, food and beverages, transportation and other associated local services that are relevant for participating in the Winter Universiade, and in accordance with FISU rules.

UNIVERSIADE PARTICIPANTS

Universiade participants refer to all client groups holding a proper Universiade accreditation card during the period as indicated on their accreditation card, including the delegations, technical officials, media representatives, FISU Family and Guests, workforce, etc.

UNIVERSIADE VENUES

Universiade venues refer to all venues related to the organisation and operation of the Universiade, including but not limited to the following: the Athletes' Village, the competition venues, the training venues, the official hotels, the main media centre, the ceremony venues and the Universiade Park, etc.

Words importing the masculine gender shall include the feminine.

Words of the plural number shall include the singular.

Words of the singular number shall include the plural.

WINTER UNIVERSIADE GENERAL REGULATIONS

1. GENERAL TERMS

- 1.1 The (n°) Winter Universiade will be organised in (city, country), from (start date to end date + year) by (name of NUSF – Abbreviation of NUSF), under the auspices of the International University Sports Federation (FISU).
- 1.2 The Winter Universiade is organised every two (2) years, in odd-numbered years.
- 1.3 The Winter Universiade shall be organised in the FISU spirit, according to which no discrimination is allowed against any country or person on ground of race, religion or political affiliations.
- 1.4 The Winter Universiade must be staged in a dignified manner and without excessive commercialisation: it must be staged as a separate entity and, if possible, no other international sporting events or festivals should take place in or near the host town(s) or city(ies) during the period of the Winter Universiade and, preferably, not immediately prior to the event.
- 1.5 Only the following may take part in the Winter Universiade:
 - a) An active Member Association of FISU
 - b) In the case of non-affiliation to FISU:
 1. A country whose Olympic Committee is allowed to take part in the Olympic Games;
 2. A country not having an Olympic Committee recognised by the IOC may take part in those sports for which there is a NSF of that country which is affiliated to the appropriate ISF. The FISU Executive Committee will take a decision for each sport in which the country wishes to participate;
- 1.6 Only the competitors who satisfy the following conditions may take part in a FISU sporting event:
 - a) be a national of the country they represent (with exception in Pairs Skating and Ice Dance events – c.f. Figure Skating Sports Regulations);
 - b) be at least 18 and no older than 25 years of age on the 31st December of the year of the event (age range specified in the FISU regulations and entry forms of the concerned Event);
 - c) meet the conditions laid down under Art. 5.2.

- 1.7 The « Fédération Internationale du Sport Universitaire » (FISU) (International University Sports Federation) is an international, non-governmental, non-profit organisation, of unlimited duration, in the form of an association with the status of a legal person in accordance with Articles 60 seq. of the Swiss Civil Code.

The registered office of FISU is established at its General Secretariat office in Lausanne, Switzerland.

Accordingly, the international organisation is empowered to:

- negotiate candidatures
- sign contracts
- collect receipts
- manage any litigation and disputes that may arise

- 1.8 The present regulations for FISU sporting events constitute the law governing legal relations between all parties.

"Parties" mean all persons by public, private, physical or moral right, participating in the organisation of the Winter Universiade.

The organisers are obliged to provide the text of the present regulations to all persons who are apt to participate, from a sports or commercial standpoint, in the organisation of the games.

Consequently, the organisers are responsible for applying these regulations, without restriction, for all particular agreements.

1.9 Intellectual properties

- 1.9.1 The intellectual properties of FISU includes all copyright, patents, registered and unregistered trademarks, registered designs, trade secrets and know-how and all other intellectual property as defined in Article 2 of the Convention Establishing the World Intellectual Property Organisation of July 1967.

- 1.9.2 In particular, the following and their derivatives are the exclusive property of FISU:

- The FISU logo
- The FISU brand-International University Sports
- The FISU brand – 5 stars
- The designations of FISU events
- The FISU slogan
- The marks of FISU events
- Marketing and radio, television and other broadcasting rights

- 1.9.3 Only FISU may authorise the use of its properties or delegate their usage to an Organising Committee or a third party. In each case, the use of its properties must be in accordance with the spirit and regulations of FISU. Any grant, licence or commercial use must contain the present regulation and be respected by the parties concerned.

1.10 Designations

- 1.10.1 Designations for FISU sporting events are "copyrighted" and are protected names. This means that they cannot be modified in any way and their use for advertising or commercial purposes must be authorised by FISU.
- 1.10.2 The designations for the event must be approved by FISU. They must be used in the same manner for all aspects of the event, whether printed or in another form. The designation may appear in the language of the host country, but it must also appear in English or French.
- 1.10.3 The designations of the Winter Universiade associated with the FISU emblem must appear on all official publications and promotional materials and in all the facilities and surroundings (starting numbers, scoring boards, billboards in all the stadiums and sports venues, flags and billboards surrounding the sports facilities and podiums).
- 1.10.4 The use of the FISU logo and brand must comply with the FISU Minimum Requirements.

1.11 FISU Marks

- 1.11.1 All FISU marks are "copyrighted". This means that they cannot in any way be modified and their use for advertising or commercial purposes must be authorised by FISU.
- 1.11.2 The FISU logo or brand must appear on all official publications and promotional materials, in all the facilities and surroundings (starting numbers, scoring boards, billboards in all the stadiums and sports venues, flags and billboards surrounding the sports facilities and podium).
- 1.11.3 The use of the FISU logo and brand must comply with the requirements of FISU.
- 1.11.4 All marks for the event must be approved by FISU. The use of the marks for the event is authorised for commercial purposes. However, the marks may not be associated with the name of certain commercial companies, in particular in the area of alcohol and tobacco. In all circumstances, the association with another name or logo may not alter the official logo; the other logo may not exceed one-fourth of the size of the official logo.

1.12 FISU anthem

The FISU anthem is the "Gaudeamus Igitur". It is the only one played during the official ceremonies unless specified differently in the regulations of a ceremony.

It will be played during all official ceremonies included in the event programme of the Winter Universiade:

- a) Opening ceremony;
- b) Closing ceremony;
- c) Medal-awarding ceremony;
- d) Opening ceremony of the Athletes' Village;
- e) Delegation welcome ceremony;
- g) Team presentation;
- h) Any other ceremony which can be considered official.

1.13 Advertising

1.13.1 For all advertising aspects linked to the Winter Universiade, the Organising Committee must follow the FISU Minimum Requirements.

1.13.2 All advertising during the Winter Universiade, during the official ceremonies - opening, closing, medal-awarding - at the competition and accommodation sites must be submitted to FISU for prior approval.

All advertising appearing during televised broadcasting or any other transmission technique must have FISU's prior approval.

1.13.3 The Organising Committee will refer and use the FISU logo and FISU brand as described in the FISU Visual Identity Guidelines.

1.13.4 The Organising Committee will reserve "advertising spaces" for the FISU marks of the events in all facilities and surroundings, scoring boards, banners, equipment, and starting numbers (bibs), etc. in accordance with the Look of the Venue guidelines and guidelines for the WU branded sport equipment.

1.13.5 FISU has the right to reserve advertising spaces in competition areas following the dispositions included in the attribution contract and the marketing programme agreement (MPA).

1.13.6 Advertising on equipment and clothing must be in accordance with the regulations of FISU (if any) or the appropriate ISF.

1.14 Commitments of the organising country

1.14.1 The mandate of holding a FISU sporting event shall be entrusted to an effective Member association of FISU.

1.14.2 The organising country and venue(s) of a FISU sporting event shall be determined by the FISU General Assembly which may delegate this authority to the FISU Executive Committee.

1.14.3 On behalf of the host country, the NUSF and the Organising Committee undertake to:

- a) comply with the FISU Statutes and FISU Internal Regulations and adhere to the regulations of the Winter Universiade and to the "FISU Minimum Requirements";
- b) sign the official attribution contract of the Winter Universiade at the time of the attribution and countersign it within six (6) months after the official attribution, when the Organising Committee has become legally incorporated;
- c) obtain formal guarantees from their political authorities that they will provide the necessary cooperation for the success of the Winter Universiade;
- d) obtain formal guarantees from their government that all competitors and officials from all countries entitled to participate in the Winter Universiade will encounter no difficulties in attending the Winter Universiade or in leaving afterwards;
- e) give formal guarantees that throughout the Winter Universiade no political meetings or demonstrations shall be held in the stadium or other sports grounds used for the Winter Universiade, nor in the competitors' housing area and that they shall not use the Winter Universiade for any purpose other than in the interests of university sport;
- f) obtain guarantees from the National Sports Federations, the sports of which are included in the Winter Universiade programme, that they will provide all technical support for the supervision and realisation of the sports competitions;
- g) ensure exclusive rights to FISU concerning the Winter Universiade television broadcasting and/or all other technical means of transmission;
- h) pay to FISU the fees for the organising rights and their share of television broadcasting and marketing rights, as determined in the attribution contract;
- i) protect the FISU logo (the official "U" and associated terms), the FISU brand as well as the official logo of the Winter Universiade to the benefit of FISU;
- j) obtain formal guarantees from their political authorities that they will provide the necessary cooperation for the safety of all Universiade participants during the Winter Universiade;
- k) commit itself to apply the International Sports Federations' rules, national and local laws concerning security in all sports venues;
- l) comply with the FISU marketing rules;
- m) follow WU Technical Regulations Art. 10 and Sports Regulations for each particular sport with regards to the provision of technical officials;
- n) be a signatory of the WADA Code and have ratified the UNESCO International Convention against Doping in Sport.

2. SPORTS PROGRAMME

The Winter Universiade sports programme includes compulsory and optional sports.

Only the sports which are practiced on snow or ice are considered as winter sports. As such, they may be included in the Winter Universiade sports programme if in line with the FISU Sport Policy.

2.1 Compulsory sports

The sports programme of the Winter Universiade shall last eleven (11) days and include:

| | |
|---|-----------------|
| Alpine Skiing | (men and women) |
| Biathlon | (men and women) |
| Cross-Country Skiing | (men and women) |
| Curling | (men and women) |
| Figure Skating | (men and women) |
| Freestyle Skiing (compulsory from 2021) | (men and women) |
| Ice Hockey | (men and women) |
| Short Track Speed Skating | (men and women) |
| Snowboard | (men and women) |

In agreement with the FISU Executive Committee, the Organising Committee and the CTI-UH, some competitions may start before the opening ceremony. No final competition may take place before the opening ceremony.

2.2 Optional sports

The organising country is authorised to choose a maximum of three (3) sports to be included into the Universiade sports programme as optional sports. The list of optional sports shall be presented in the candidature dossier and the bidding presentation, and as such it shall be approved by the FISU Executive Committee at the time of the attribution.

Under exceptional circumstances, additional optional sports may be included into the Universiade sports programme. To meet this requirement, the Organising Committee shall make a special request to the FISU Executive Committee at the latest four (4) years prior to the opening ceremony of the Winter Universiade.

2.3 Cancellation

A sports competition may be cancelled by the Organising Committee in agreement with the FISU Executive Committee if, at the closing date for Quantitative Entries, the number of participants is less than:

- Individual events: eight (8) (from at least four (4) countries)
- Pairs and couples (e.g. Ice Dance couples): four (4) couples (from at least three (3) countries)
- Relay events: four (4) teams

d) Team events:

- men: six (6) teams
- women: four (4) teams
- mixed teams (e.g. Synchronised Skating): four (4) teams

For the above, there must be entries from at least two (2) different continents.

The Organising Committee shall be responsible for advising all participating countries two (2) months before the opening ceremony of any cancellation of event(s) resulting from a lack of entries. No cancellation of event(s) is permitted after this time.

2.4 Dates

The Organising Committee shall propose to the Executive Committee the dates of the Winter Universiade at least two (2) years before. The dates have to take into consideration the other major international events.

The official dates will be determined from the day of the opening ceremony until the day of the closing ceremony.

The Athletes' Village/all designated hotels should be opened from to (dates).

2.5 ISF Calendar

The Organising Committee is responsible, through the relevant NSF, for the registration of the event in the calendar of each appropriate ISF.

3. RESPONSIBILITIES OF FISU

3.1 Generalities

3.1.1 FISU shall have complete control over the Winter Universiade but shall entrust the FISU member of the organising country with the organisation of the Winter Universiade.

3.1.2 The FISU Executive Committee shall nominate for each Winter Universiade a Winter Universiade Supervision Committee (CSU-H) to be in liaison with the Organising Committee. This Committee shall cooperate with the Organising Committee on all matters to ensure that the general regulations, pattern of organisation and the spirit and tradition of the Winter Universiade are followed.

3.1.3 The FISU Executive Committee shall also nominate for each Winter Universiade:

- a) one (1) International Control Committee (CIC) which shall be responsible for controlling the eligibility of athletes and accreditation of delegations, officials and competitors at the Winter Universiades;
- b) one (1) International Technical sub-Committee (CTI-UH) which shall be responsible for the observance of the technical regulations;
- c) one (1) International Medical Committee (CMI) which shall be responsible for doping control and medical care for participants;
- d) one (1) Media and Communication Committee (CMC) which shall be responsible for the advertising and media coverage;

Should the FISU Executive Committee consider it necessary, representatives of the FISU Committees will conduct inspection visits before the Winter Universiade and submit their report on the organisation to the FISU General Secretariat.

- 3.1.4 The Organising Committee will undertake the cost of stay of the representatives nominated by the FISU Executive Committee during inspection visits. FISU will undertake the cost of travel (cf. Art.4.4.1).
- 3.1.5 At the time of the Winter Universiade, FISU shall be responsible for the cost of stay and travel from their home to the official points of entry designated for the Winter Universiade for all FISU Family members on official duties.
- 3.1.6 At the time of the Winter Universiade, FISU shall be responsible for the cost of stay and travel from their home to the official points of entry designated for the Winter Universiade for all ISF delegates officially on duty in the Technical Committee (CT) during the time of the Winter Universiade (c.f. Art. 3.6.1 d).
- 3.1.7 FISU shall be responsible for the approval of the regulations for each Winter Universiade and shall ensure that all countries entitled to participate shall receive the regulations one (1) year before the opening ceremony of the Winter Universiade.
- 3.1.8 The contractual responsibility of FISU is limited to the execution of the obligations described above.
- 3.1.9 Aside from its contractual responsibility, FISU's responsibility is limited to serious faults committed by the FISU Executive Committee or mandators. FISU shall not be held responsible for any claim for loss, injury or damage arising from holding the Winter Universiade.

3.2 FISU Executive Committee

- 3.2.1 For the duration of the Winter Universiade, the FISU Executive Committee shall be the final deciding body on all questions related to policy or dispute. If the

FISU Executive Committee is to retire, it shall still hold office until the end of the Winter Universiade.

3.2.2 The FISU Executive Committee shall be responsible for:

- a) supervising and ensuring the smooth running of the Winter Universiade;
- b) interpreting the FISU Regulations;
- c) settling any dispute which does not concern any other committee or jury;
- d) examining and dealing with any complaints or protests of a non-technical nature;
- e) taking sanctions against teams or individuals who violate the regulations of the Winter Universiade;
- f) deciding on any other matters not covered in these regulations.

In this respect, the members of the FISU Executive Committee will be in charge of supervising the organisation of the protocol ceremonies and watching over the good conduct of the competitions included in the Winter Universiade programme. They will remain in close contact with the Organising Committee and the CTI-UH.

3.2.3 Decisions will be made by a simple majority of those present at the meeting and voting. No absent member may delegate their mandates. In the event of a tied vote, the President shall have the casting vote.

3.2.4 No member of the Executive Committee may hold any other appointment or office during the Winter Universiade except as directed by the FISU Executive Committee.

3.2.5 The Executive Committee shall invite the Organising Committee to present a report on their actual progress and present both a written and oral progress report during FISU Executive Committee meetings as described in the preparation of the FISU Progress Report Policy and in the Monitoring and Reporting chapter of the FISU Minimum Requirements.

3.2.6 The Executive Committee shall meet as often as necessary to ensure the smooth running of the Winter Universiade.

The decisions taken at these meetings shall be circulated to all the members of the Executive Committee, Committees, delegations and Organising Committees.

3.2.7 Protests of a non-technical nature as allowed in Article 3.2.2 d) shall be presented to the FISU President or Secretary General/CEO, by the Head of Delegation or his/her deputy in writing no later than six (6) hours after the incident, and no protest received after this time shall be considered. Each protest shall be accompanied by a deposit of fifty euros (EUR 50), which shall be returned only if the protest is considered justified.

3.2.8 All decisions taken by the FISU Executive Committee are final.

3.3 Winter Universiade Supervision Committee (CSU-H)

3.3.1 The Executive Committee shall nominate a Universiade Supervision Committee (CSU-H) which shall be composed of:

- a) one (1) Chairperson and one (1) vice-Chairperson, chosen among the FISU Executive Committee members;
- b) possibly some experts designated by the FISU Executive Committee, on proposal of the President and the Steering Committee, depending of each Winter Universiade situation;
- c) the FISU Treasurer and the Secretary General (CEO) are ex officio members of the CSU-H;
- d) The Chairperson of the FISU International Medical Committee (CMI), or a CMI member representing him/her, shall work closely with the CSU-H.

3.3.2 The CSU-H shall carry out inspection visits at least once in the year before the Winter Universiade and once in the year of the Winter Universiade. The cost of travel from their home to the official points of entry designated for the Winter Universiade will be covered by FISU. The cost of stay shall be covered by the Organising Committee.

3.4 International Control Committee (CIC)

3.4.1 The FISU Executive Committee shall set up a CIC Sub-Committee for the Winter Universiade which shall consist of:

- a) one (1) Chairperson;
- b) two (2) Vice-Chairpersons;
- c) one (1) Secretary.

The number of CIC members needed for each Winter Universiade shall be determined by the Chairperson of the CIC in collaboration with the FISU General Secretariat.

No member of the CIC may attend when the qualifications of a competitor from his own country are being examined.

The quorum for meetings of the CIC shall be three (3) members.

3.4.2 The CIC shall be responsible for controlling the eligibility of athletes and accreditation of delegations, officials and competitors at the Winter Universiade.

The CIC, at the individual entry deadline, one (1) month prior to the opening ceremony of the WU, shall verify and validate the documents submitted by the delegations in the online accreditation system to justify, in particular:

- a) the authenticity of the national entries (cf. Art. 1.5);
- b) the academic status of the competitors (cf. Art. 5.2.2 and 5.2.3);
- c) the nationality and age of the competitors (cf. Art. 5.2.4).

The members of the CIC cannot assume any other tasks, either in the delegation of their country, or in the organisation of the Winter Universiade.

- 3.4.3 The CIC shall examine the dossiers of the competitors (cf. Art. 5.4) at a time prescribed by the FISU Executive Committee, and, if satisfied, shall proceed to the official electronic activation of the accreditation cards.
- 3.4.4 The CIC will inform the CTI-UH and the Organising Committee about the names of the accredited competitors and the number of their accreditation cards. The CIC shall communicate within twenty-four (24) hours to the FISU Executive Committee the names of those persons to whom accreditation has been refused.
- 3.4.5 If a person, to whom the competitors' accreditation card has been refused, competes or attempts to compete by means of a fraud, s/he will be excluded from the Winter Universiade and from all future FISU sporting events. Should this fraud be attempted in a team event, the team will also be excluded from the Winter Universiade and any earlier results in the current tournament will be annulled. A report will be forwarded to the appropriate NSF and a reprimand will be addressed to the NUSF of the individual or team.
- 3.4.6 If the officials of a delegation deliberately misinform the CIC about the eligibility of a competitor, the team of the sport concerned will be excluded from further participation in the current Winter Universiade; such fraud could be grounds for the termination of that country's membership to FISU.
- 3.4.7 To challenge the eligibility of a participant from another country (cf. Art. 3.4.2 and Art. 5.2.4), the Head of Delegation must make a written protest to the FISU Executive Committee. The CIC shall be authorised to investigate the eligibility of the participant concerned. Only the Head of Delegation, or his/her Deputy, shall be authorised to make such a protest.
- 3.4.8 The CIC may investigate at any time – prior, during and after the Winter Universiade, the academic status and eligibility of any competitor in a Winter Universiade.
- 3.4.9 Before the end of the Winter Universiade, the members of the CIC (cf. Art. 3.4.1) shall draw up a report of the mission entrusted to them and to formulate recommendations for future events.
- 3.4.10 The CIC will transmit the original accreditation forms to the FISU General Secretariat.

3.5 International Technical Sub-Committee for the Winter Universiade (CTI-UH)

3.5.1 The FISU Executive Committee shall set up an International Technical Sub-Committee for the Winter Universiade (CTI-UH) which shall consist of:

- a) one (1) Chairperson;
- b) one (1) Vice Chairperson;
- c) the Chairperson of the International Medical Committee or his/her representative.
- d) two (2) experts nominated for each sport included in the programme of the Winter Universiade: one (1) Technical Committee Chair (TCC) and, possibly, one (1) substitute Technical Committee Chair.

3.5.2 The CTI-UH shall be responsible for:

- a) cooperating with the CGS in drawing up the technical regulations for the Winter Universiades;
- b) advising the FISU Executive Committee concerning any general problem of a technical nature;
- c) supervising the technical aspects of the sports events of the Winter Universiades;
- d) working closely with the CMI for each Winter Universiade;
- e) working closely with the CSU-H for each Winter Universiade;
- f) ratifying the daily competition schedule with the Organising Committee after the 2nd CTI-UH inspection visit (approximately 18 months prior to the opening ceremony of the Winter Universiade) and submit it to the FISU Executive Committee for approval.
- g) meeting before, at the end and whenever necessary during the Winter Universiade to ensure the successful conduct of the sporting events;
- h) taking all the necessary measures to ensure the smooth technical running of the sports events as well as the nomination of the jury or the ITO sub-Committee, as required by the rules of the ISF;
- i) signing the protocol of the results (cf. Art. 4.6e).

3.5.3 After the Winter Universiade, the CTI-UH shall draw up a report which shall include recommendations for future Winter Universiades.

3.6 Technical Committee (CT)

3.6.1 There shall be a Technical Committee (CT) for each sport in the programme of a Winter Universiade which shall consist of:

- a) one (1) FISU Technical Committee Chair (TCC) who shall be a member of the CTI-UH for the sport concerned;
- b) one (1) representative of the Organising Committee for the sport concerned;

- c) the Technical Delegate of the appropriate NSF of the organising country;
- d) the Technical Delegate of the appropriate ISF;
- e) additional experts who may be appointed to assist the Technical Committee as appropriate.

The Technical Committee will be assisted in its work by adequate personnel.

The Organising Committee shall appoint one administrative secretary to the Technical Committee who shall take the minutes of all meetings.

No more than two (2) members of the CT should be of the same nationality, not including the FISU Technical Committee Chair.

3.6.2 During the days prior to the start of the sports events for which s/he is responsible, the FISU Technical Committee Chair shall convene the following meetings:

- a) the meeting of the Technical Committee, which the staff members of the Organising Committee for the sport concerned may also attend as observers;
- b) the first (1st) General Technical meeting, to which the members of the Technical Committee and a representative from each country competing in the sport concerned shall be invited.

3.6.3 The first (1st) meeting of the Technical Committee shall:

- c) prepare the first (1st) General Technical Meeting;
- d) define the criteria to set up a jury of appeal (if appropriate according to the rules and regulations of the ISF);
- e) decide on the appointment system for technical officials (TOs);
- f) approve the detailed programme for their sport;
- g) propose the nomination of additional experts to assist the Technical Committee as appropriate.

3.6.4. The first (1st) General Technical meeting shall:

- a) approve the daily timetable for their sports;
- b) appoint a jury of appeal, if appropriate, according to the rules of the ISF of the sport concerned;
- c) take, if necessary, the emergency measures in order to ensure the smooth technical running of the events;
- d) confirm the official list of the competitors who will take part in the competitions. The Head of Delegation or his/her representative shall confirm the attendance of their country's athletes for the sport concerned by signing that said list and, if required, by filling in an entry form. No changes shall be made to the list after the General Technical meeting. Exceptions shall only be permitted if stated in the technical regulations of the sport concerned.

This entry form shall contain the accreditation card number attributed to the participant by the CIC, the given name, the family name and the competitor's number.

The competitors that are not approved by the CIC will not be authorised to take part in the competition.

- 3.6.5 The Technical Committee (CT) is responsible for determining the appointment system of technical officials (TOs) for each competition.
- 3.6.6 Before the end of the Winter Universiade the members of the CT (cf. Art. 3.6.1) shall make recommendations for the future organisation of their sport.
- 3.6.7 The Chairperson of the CTI-UH shall have the right to attend all meetings of the CT.
- 3.6.8 The FISU Technical Committee Chair, prior to the start of the sport for which s/he is responsible in the Winter Universiade, is obliged to:
- a) maintain close cooperation with the Chairperson of the CTI-UH and with the representative of the Organising Committee in the CT;
 - b) ensure that the regulations of the ISF concerned are observed;
 - c) inspect the sport facilities and the equipment to be used during the competition;
 - d) gather exact information concerning :
 - 1. the number and the level of performance of participating competitors or teams;
 - 2. the number and qualification of international technical officials;
 - 3. the draw system.
 - e) prepare the CT meeting (cf. Art. 3.6.2). In agreement with the members of the CT, s/he shall prepare the proposals for:
 - 1. the appointment of a jury of appeal, if appropriate according to the regulations of the ISF,
 - 2. the nomination of additional experts to become members of the CT, if appropriate;
 - 3. the appointment system for technical officials for each competition.
- 3.6.9 At the end of the competitions of the sport for which they are responsible, the FISU Technical Committee Chairs have to sign the complete protocol of results produced by the Organising Committee (cf. Art. 4.6.e) in one (1) official copy and submit it to FISU no later than 48 hours after the end of the competitions.
- 3.6.10 After the Winter Universiade, each FISU Technical Committee Chair has to present a report which shall include recommendations for the future Winter Universiades.

3.7 International Medical Committee (CMI)

- 3.7.1 The FISU Executive Committee shall set up an International Medical Committee (CMI) for the Winter Universiade, which shall consist of the FISU Medical Committee plus certain members of the Medical and Doping functions of the OC appointed by the Chairperson of the FISU Medical Committee.
- 3.7.2 The CMI shall be responsible for the supervision of the following tasks:
- a) medical care to participants;
 - b) doping control;
 - c) hygiene related to catering;
 - d) epidemiological safety of all accredited participants.
- 3.7.3 Doping control shall be provided in accordance with the procedures laid down in the FISU Medical Services & Doping Control Regulations.
- 3.7.4 The current regulations of the appropriate ISF will be taken into consideration (cf. WU Technical Regulations Art. 8).
- 3.7.5 FISU will provide the Organising Committee with WADA-approved doping control forms.

3.8 Media and Communication Committee (CMC)

- 3.8.1 The Executive Committee shall set up a CMC for the Winter Universiade which shall consist of:
- a) one (1) Chairperson;
 - b) one (1) Vice-Chairperson;
 - c) five (5) members nominated by the Executive Committee;
 - d) at least two (2) students associate members of the CMC, elected biennially as members of the Student Committee (CdE).
- 3.8.2 This Committee shall be responsible for:
- a) advising the FISU President, the Steering Committee and the Executive Committee, on all matters related to media coverage of the FISU activities;
 - b) co-operating with other FISU Permanent Committees, in particular EduC, CdE and CEG for educational events;
 - c) co-operating with all the international media associations, especially with the International Sports Press Association (AIPS);
 - d) collaborating with the Organising Committees to ensure the widest possible audience at the Winter Universiades and other FISU events;
 - e) ensuring that the organisers of FISU events provide the appropriate services for the media;

- f) advising the organisers on all matters concerning the media during the FISU events and following up on the accreditation of media representatives.

4. RIGHTS AND RESPONSIBILITIES OF THE ORGANISING COMMITTEE

4.1 Generalities

- 4.1.1 The FISU member of the organising country may delegate their duties to an Organising Committee which must work in conjunction with this member. The President of the NUSF or his/her representative will be a member of the Organising Committee and a member of the decision-making Executive Board or similar committee.

For the composition of the Organising Committee please refer to the appendix 1.

Nevertheless, the Member Association shall be directly responsible to FISU and report to the FISU Executive Committee.

- 4.1.2 The Organising Committee entrusted with the arrangements of the Winter Universiade is responsible for and must make all the necessary arrangements for the Winter Universiade, always subject to the approval of FISU.

The Organising Committee must possess legal identity within six (6) months after the attribution of the Winter Universiade. It shall function by virtue of the powers which shall be delegated to it within the prescribed limit, and it must not usurp the powers and responsibilities of FISU.

The Organising Committee shall enter into liquidation six (6) months after the closing ceremony of the Winter Universiade and it shall not thereafter carry on business except for the purpose of winding up, the process of which shall not exceed twelve (12) months. During this period, it may conclude contracts only in respect of Art. 1.14. It must settle all outstanding questions and dispute concerning the Winter Universiade to the satisfaction of FISU. As soon as the Organising Committee shall have been wound up, the National University Sports Federation shall, without prejudice to Art. 1.14, take over any rights and obligations entered into by the Organising Committee.

- 4.1.3 The Organising Committee must ensure that all countries are kept fully informed of all the necessary technical and other arrangements, and that the online accreditation system is made available to the delegations in due time on the website of the OC so that the participating countries can complete and submit the entries within the deadlines.

- 4.1.4 As stated in the attribution contract between FISU and the Organising Committee, the Organising Committee shall contract, at its cost, an appropriate

general liability insurance policy acceptable to FISU, covering the risks of any liability or damages arising out of the organisation of the Winter Universiade and any act of the OC, from its constitution to its dissolution (cf. Article 4.2). The insurance will cover all claims for loss, injury or damage to goods and individuals arising from the holding of the Winter Universiade.

The Organising Committee is required to submit the appropriate certificate of insurance to FISU.

- 4.1.5 The OC must insure against all claims arising out of any liability at law as a result of negligence towards participants in the Winter Universiade and spectators. FISU should be included in the policy as an Additional Insured.

The Organising Committee is required to submit the appropriate certificate of insurance to FISU.

- 4.1.6 The Organising Committee must make the necessary commitments with the appropriate authorities to guarantee the safety of all participants in all activities associated with the holding of the Winter Universiade.

- 4.1.7 The Organising Committee must have medical insurance or other guarantees of their ability to provide free emergency medical care (diagnosis/treatment and local transportation) to all accredited persons from the day of the opening of the Athletes' Village until two (2) days after the closing ceremony.

4.2 Liaison to FISU

- 4.2.1 The Organising Committee shall have the right to:

- a) nominate a representative to attend meetings of the FISU Executive Committee during the Winter Universiade (cf. Art. 3.2.5);
- b) nominate a representative who shall act as Liaison Officer to the CTI-UH, the CMI, the CIC, the CMC and the EduC;
- c) nominate representatives to attend the meetings of the CT;
- d) control, in cooperation with the CMC, the access to competition areas for the Press (photographers, journalists, cameramen and radio/television personnel).

- 4.2.2 The Organising Committee must maintain close liaison with the members of the FISU Executive Committee, and submit to them the required reports on all operational matters.

4.3 Obligations towards Winter Universiade participants - athletes & officials

The Organising Committee shall provide and is responsible for the following obligations for accredited athletes and officials, according to the participation fees (per person and per day) determined by the FISU Executive Committee,

from the day of the opening of the Athletes' Village until two (2) days after the closing ceremony:

- a) suitable accommodation and subsistence, approved by the Executive Committee, for competitors and accredited officials;
- b) an efficient transportation system connecting the Winter Universiade venues, including arrival and departure services, transportation services to competitions, trainings, ceremonies and any other official events, as well as designated vehicles as indicated in the Winter Universiade Minimum Requirements;
- c) the sites and facilities, material and equipment, officially recognised by the appropriate ISF, necessary for the smooth running of the event;
- d) at least one attaché/interpreter for each delegation who will be at the disposal of that delegation throughout the Winter Universiade;
- e) International Technical Officials (ITOs), National Technical Officials (NTOs), and technical sub-committees necessary for the perfect running of competitions. ITOs according to the WU Technical Regulations and Sports Regulations of the concerned sport.
- f) an adequate and efficient information system to keep the participants duly informed on the programme and the results of the events;
- g) accredited persons with free emergency medical care (diagnosis/treatment and local transportation) of all injuries and illnesses related to the Winter Universiade (cf. FISU Medical Services & Doping Control Regulations).
- h) The Organising Committee will organise a daily Head of Delegation meeting according to the schedule fixed by the FISU;
At least two (2) persons from the Organising Committee with a decision-making power and two (2) persons from FISU appointed by the President must be present. There must be appropriate translation into English and French, the working languages of FISU;
- i) doping control in accordance with the procedure laid down in FISU Medical Services & Doping Control Regulations;
- j) an adequate telecommunication system in accordance with the FISU Technology Minimum Requirements.

4.4 Obligations towards Winter Universiade participants - FISU and ISF delegates

4.4.1 For pre-Winter Universiade visits:

The Organising Committee shall be responsible for the cost of stay including full-board accommodation and local transportation. FISU shall be responsible for the cost of travel from their home to the official points of entry designated for the Winter Universiade for all FISU designees:

- a) official delegate(s) of the FISU Executive Committee (cf. Art. 3.1.2 and Art. 3.1.3);
- b) representatives of the Committees (cf. Art. 3.1.3);

- c) members of the FISU General Secretariat as well as FISU official consultants / advisers.

4.4.2 During the Winter Universiade:

The Organising Committee shall be responsible for local transportation, information and free and adequate medical care at the time of the Winter Universiade for those officially appointed as:

- a) the members of the FISU Executive Committee;
- b) the Chairpersons of the FISU Committees;
- c) the members of the CIC;
- d) the members of the CTI-UH;
- e) the members of the CMI;
- f) the members of the EduC¹;
- g) the members of the CMC;
- h) the members of the FISU General Secretariat;
- i) the ISF delegates officially on duty in the Technical Committee (CT);
- j) and any other individual or committee appointed by the FISU Executive Committee.

The OC will be informed about the estimated number of members appointed at the latest eighteen (18) months prior to the opening ceremony of the Winter Universiade.

4.4.3 The Organising Committees is responsible for providing the following facilities and services to the persons specified in 4.4.2 from the day of the opening of the Athletes' Village until two (2) days after the closing ceremony:

- a) suitable accommodation and subsistence in the hotel approved by the Executive Committee;
- b) an efficient transportation system connecting the Winter Universiade venues, including arrival and departure services, transportation services to competitions, trainings, ceremonies and any other official events, as well as designated vehicles as indicated in the Winter Universiade Minimum Requirements;
- c) facilities, material and equipment necessary for the smooth running of the FISU activities;
- d) at least one attaché/interpreter who will be at the disposal of each approved member throughout the Winter Universiade;
- e) an adequate and efficient information system to keep the participants duly informed about the programme and the results of the events;
- f) free emergency medical care (diagnosis/treatment and local transportation) of all injuries and illnesses related to the Winter Universiade (cf. FISU Medical Services & Doping Control Regulations);

¹ If the FISU Conference is organised during the Winter Universiade, this will be subject to special agreement between the OC and FISU

- g) the appropriate means of transportation - vehicle for the FISU Executive Committee, FISU Committees and FISU General Secretariat according to the “Minimum Requirements” of the last updated Winter Universiade document;
- h) the appropriate means of communication - a mobile phone, free of charge, including local communications to the FISU Executive Committee, FISU Committees and FISU General Secretariat according to the “Minimum Requirements” of the last updated Winter Universiade document.

4.5 Publications

The Organising Committee must publish and distribute a variety of publications and other communications to the invited countries, the FISU Family and other Winter Universiade participants, as requested in the Winter Universiade Minimum Requirements and the Winter Universiade Publication Guidelines.

The list of compulsory publications and communications is as follows:

| Publication/Communication | Deadline |
|---|--|
| Event Website | within six months after the official attribution |
| Winter Universiade Regulations | twelve months prior to the Winter Universiade |
| Accreditation and Entry Guidelines | twelve months prior to the Winter Universiade |
| Sports Programme & Daily Competition Schedule | twelve months prior to the Winter Universiade |
| Technical Handbook (Autumn Version) | four months prior the Winter Universiade |
| HOD Manual (Autumn Version) | four months prior to the Winter Universiade |
| Daily Competition Schedule with Timetable | three months prior to the Winter Universiade |
| HOD Manual (Winter Version) | one month prior to the Winter Universiade |
| Technical Handbook (Winter Version) | one month prior to the Winter Universiade |
| Media Guide | one month prior to the Winter Universiade |
| Medical Services Guide | one month prior to the Winter Universiade |
| Doping Control Guide | one month prior to the Winter Universiade |
| Athletes' Village Guide | one month prior to the Winter Universiade |
| Athletes' Village Map | one month prior to the Winter Universiade |

| | |
|-----------------------|---|
| Transportation Guide | one month prior to the Winter Universiade |
| Conference Guide | refer to FISU Conference Guideline |
| Daily Newspaper | daily during the Winter Universiade |
| Daily Sport Bulletins | daily during the Winter Universiade |
| Final Report | six months after the Winter Universiade |
| Official Film | six months after the Winter Universiade |

4.6 Material to be supplied to FISU

The Organising Committee shall supply at its own costs to FISU a sufficient number of copies or samples:

- a) before the Winter Universiade, bulletins, entry forms, photos, promotional videos, posters, guide books, press releases, etc. for the promotion of the Winter Universiade;
- b) during the Winter Universiade, official publications, participation lists, press cuttings;
- c) during the Winter Universiade, colour photos of the winners during the competitions and at the medal-awarding and flower ceremonies, the opening and closing ceremonies and of the Winter Universiade in general;
- d) during the Winter Universiade, the entire set of results and accreditation statistics on computer support, the specifications of which will be determined by the FISU General Secretariat;
- e) at the end of the Winter Universiade, the following protocol:
 - the signed results by the Chairperson of the Technical Committee, in one (1) official copy;
 - the accreditation statistics signed by the delegate of the CIC;
 - the doping controls, signed by the delegate of the CMI;
- f) at the end of the Winter Universiade, stock shots of the video or television coverage on video tapes, the specifications of which will be determined by the General Secretariat;
- g) prior to the departure of the FISU General Secretariat, all licensed products for the Winter Universiade;
- h) within six (6) months after the Winter Universiade, an official book;
- i) within six (6) months after the Winter Universiade, an official film as well as the master copy on a professional standard.

5. RIGHTS AND RESPONSIBILITIES OF PARTICIPATING COUNTRIES

5.1 Invitations

5.1.1 Invitations to take part in a Winter Universiade must be dispatched by the Organising Committee at least one (1) year before the opening ceremony of the Winter Universiade. The list of countries to be invited shall be supplied by the FISU General Secretariat.

5.1.2 Invitations to countries (cf. Art. 1.5) must be addressed to:

- a) the NUSF;
- b) if no such NUSF exists, to the National Olympic Committee or to similar national organisation which groups together the students of the country, subject to the approval of FISU.

5.2 Participation

5.2.1 Only delegations with athletes will be approved as official delegations participating in the Winter Universiade.

5.2.2 Only the following may participate as competitors in the Winter Universiade:

- a) students who are currently officially registered as proceeding towards a degree or diploma at the university or similar institute, the status of which is recognised by the appropriate national academic authority of their country;
- b) former students of the institutions mentioned in a), who have obtained their academic degree or diploma in the calendar year preceding the event.

5.2.3 Notwithstanding Article 5.2.2, in countries with fewer than 2,000,000 inhabitants or having fewer than 5,000 university students, students attending technical or secondary schools may participate in FISU events provided they have been attending their establishments for at least two (2) years.

Countries wishing to take advantage of the concession in the first paragraph of Article 5.2.3 must submit an application to the FISU Executive Committee at least six (6) months before the opening ceremony of the Winter Universiade. Such an application must be supported by documents endorsed by the appropriate state and national school or academic authorities.

5.2.4 Age Restriction

All competitors must satisfy the following conditions:

- a) be a national of the country they represent (with exception in Pairs Skating and Ice Dance events – c.f. Figure Skating Sports Regulations);

- b) be at least 18 and no older than 25 years of age on the 31st December of the year of the event (age range specified in the FISU regulations and entry forms of the concerned Event).

5.2.5 Suspensions

No athlete or official under a current suspension from FISU, ISF or the national federation of his/her country may take part in the Winter Universiade.

Athletes and/or teams of a sport/NSF suspended by the ISF, shall not be eligible to participate in the WU during the term of the suspension. Exceptions shall only be permitted after review and approval of the FISU EC.

The athlete and the delegation registering an athletes for a FISU Event are at all times fully responsible for the athletes' eligibility with all the disciplinary consequences for the NUSF (or for non-member associations the representing authority) and the athlete (cf. Art. 3.4.6).

5.2.6 Number of athletes and officials

The maximum number of officials in a delegation participating in the Winter Universiade shall be:

| | | |
|-----|-----------------|------------------------------------|
| For | 1-3 competitors | 2 officials |
| | 4-10 | 5 |
| | 11-20 | 9 |
| | 21-30 | 13 |
| | 31-40 | 17 |
| | 41-50 | 21 |
| | 51-60 | 25 |
| | 61-70 | 29 |
| | 71-80 | 33 |
| | 81-90 | 37 |
| | 91-100 | 41 |
| | 101 and more | add 5 officials per 10 competitors |

Media liaisons shall not be included in the number of officials.

If a delegation wants to enter more accredited officials than allowed, a special request must be presented to FISU at the time of the deadline for quantitative entries. A special rate of participation fee for these extra officials will be proposed by the Organising Committee and approved by FISU.

If the capacity of the Athletes' Village does not allow it, all the extra officials will be accommodated outside of the Athletes' Village. The OC will select the hotel where extra officials will be accommodated in agreement with FISU.

5.2.7 Head of Delegation

Countries shall designate a Head of Delegation who alone shall be entitled to represent his/her country, unless otherwise provided for in the rules, in negotiations with the FISU committees or sub-committees or those of the Organising Committee.

5.2.8 Media Liaisons

Countries participating at the Winter Universiade are entitled to nominate media liaison as follows:

- 1-100 athletes: 1 media liaison
- 101-200 athletes: 2 media liaison
- 201 and more: add 1 media liaison per 100 athletes
- 1 additional media liaison per team sport

Media liaisons shall not be included in the number of officials.

If a delegation wants to enter more media liaisons than allowed, a special request must be presented to FISU at the time of the deadline for quantitative entries.

5.2.9 Technical Officials

Organising Committees and participating delegations shall follow WU Technical Regulations Art. 10 and the Sport Regulations of each sport concerning the provision and costs of technical officials.

5.2.10 Teams taking part in the Winter Universiade competitions must arrive in the Athletes' Village at least forty-eight (48) hours before their first competition.

Teams arriving late will be liable for disqualification from the competition, subject to the approval of the Executive Committee or the Chairperson of the CTI-UH.

5.3 Entries

5.3.1 Entries will be accepted only from those organisations which have been invited to participate (cf. Art. 5.1).

5.3.2 Countries must ensure that all their entries reach the Organising Committee by the deadline and in the form prescribed by the Organising Committee and the FISU Regulations.

They shall take particular care in completing accurately the section of the entry form concerning the previous performances of individuals and teams, in order to assist the officials in making the draws.

Entry forms that are not duly and accurately completed will not be taken into consideration (cf. Art. 5.3.7).

- 5.3.3 The Organising Committee has the right to charge countries not meeting the individual entry deadline, an additional late-entry fee (amount to be agreed between FISU and the OC) for each participant entered after the entry deadline. Late entries will only be accepted in special circumstances and with the approval of the FISU.

In the event that an athlete gets injured or ill, the late-athlete replacement policy applies.

- 5.3.4 When entering (individual forms), countries shall sign an undertaking that their competitors shall not withdraw from a Winter Universiade once it has begun. In order to avoid no-shows in the first games of the competition, Winter Universiade participants must arrive in the Athletes' Village at least forty-eight (48) hours before their first competition.

- 5.3.5 Deposit for team sports

At the latest seven (7) months before the Winter Universiade countries entering in a team sport must submit the FE entry form(s) to FISU in accordance with the FISU Team Entry Guidelines. Countries must confirm this entry with the payment of a deposit of five thousand Euros (EUR 5,000) per registered team.

The deposit, which guarantees entry into the selection process, shall be directly collected by FISU. If a team is not selected, their deposit will be reimbursed.

Should a country be selected and compete, its deposit shall be credited to the remainder of the participation fees to be paid to the Organising Committee.

In the event of a forfeit, this deposit shall cover the costs undertaken by the Organising Committee and FISU (50% for the Organising Committee and the remaining 50% becomes property of FISU).

- 5.3.6 Advanced Payment

Two (2) months before the opening ceremony of the Winter Universiade, all participating countries must confirm their participation with an advanced payment of 50 % of the participation fees per entered athlete and official.

The advanced payment shall be directly collected by the Organising Committee.

Should a competitor compete, his/her advanced payment shall be credited to the remainder of the participation fees to be paid to the Organising Committee.

In the event of a forfeit, this advanced payment shall cover the costs undertaken by the Organising Committee.

- 5.3.7 Entry forms must be completed through the online accreditation system, according to the procedure laid down by FISU and the Organising Committee. The following deadlines shall be respected:

I. Deadlines for entries:

1. **Intention of participation:** at least ten (10) months before the opening ceremony of the Winter Universiade.
2. **Team sport entries:** at the latest seven (7) months before the opening ceremony of the Winter Universiade.
3. **General entries:** (engagement of participation) at the latest seven (7) months before the opening ceremony of the Winter Universiade.
4. **Quantitative entries:** (confirmation of participation) with the number of officials and participants for each sports event, at the latest four (4) months before the opening ceremony of the Winter Universiade.
5. **Nominative entries (ITOs):** must be submitted four (4) months before the opening ceremony of the Winter Universiade.
6. **Individual entries:** (conditions for participation, personal and education-related information for participation), the events in which they shall participate as well as information about the best career performance and the necessary photographs, one month (1) before the opening ceremony of the Winter Universiade.

II. Entry procedures:

1. Intention of participation, General, Quantitative and Individual entries shall be submitted through the online accreditation system in order to meet the required entry deadlines. ITOs Nominative entries shall be submitted to the Organising Committee in accordance with the set procedure and deadlines.
2. Entries submitted after the required deadlines will not be taken into consideration, except in the event of force majeure, late entries will be kept on a reserve list and evaluated by FISU case by case.
3. Individual entry forms of athletes from a non-member association must be countersigned by the NSF or by the NOC. The NSF of the concerned sport or the NOC has to submit an official request to FISU secretariat, upon approval FISU will provide them an access to the online accreditation system.
4. The deposit, which guarantees entry in team sports, should be received by and credited to FISU, without any local or international bank fees, at the latest seven (7) months before the opening ceremony of the Winter Universiade, unless otherwise determined by the FISU Executive Committee.

5. The participation fee advanced payment, should be received by and credited to the Organising Committee, without any local or international bank fees, at the latest two (2) months before the opening ceremony of the Winter Universiade, unless otherwise determined by the Executive Committee.

5.3.8 By participating or otherwise appearing in a FISU event, each competitor, participant, official and officer agrees to be filmed, televised, photographed, identified and otherwise recorded, under the conditions and for the purposes authorised by FISU either currently or in the future and in relation to the promotion of the sporting, cultural and educational activities organised under the aegis of FISU or under its endorsement.

5.4 Individual dossier to submit upon arrival

5.4.1 The individual dossier for each competitor has to be available for presentation to the CIC (written either in French, English, Russian or Spanish - FISU official languages). The dossier must include:

a) a passport or identity card² which shall include:

1. the given name and family name (in capitals)
2. the nationality, the date and place of birth
3. a recent photograph

b) if currently a student (cf. Art. 5.2.2a):

1. a document proving that s/he has satisfied the conditions normally required in his/her country for attending a university or similar institute;
2. a FISU Eligibility Form stamped and signed by the NUSF and the university or similar institute, or a student card or certificate from the appropriate national academic authority certifying that the competitor is currently officially registered as proceeding towards a degree or diploma at a university or similar institute, the status of which is recognised by the appropriate national academic authority of their country;

c) if a former student (cf. Art. 5.2.2b): proof of the date when s/he obtained his/her final academic degree or diploma;

d) if a pupil (cf. Art. 5.2.3): a certificate of study signed, by hand, by the responsible official of the establishment certifying the date of entry into the establishment and that the competitor has been regularly attending the establishment for at least two (2) years.

The CIC has the right to verify the validity of any document presented by any means of communication.

² Those documents must be in one of the FISU working languages (French or English).

5.4.2 A competitor who does not have a student certificate as set out in Article 5.4.1.b, c) and d) will not be allowed to compete.

5.4.3 In submitting the individual dossiers for his/her competitors, the Head of Delegation or his/her deputy shall produce a list certified by the appropriate national academic authority of his/her country, of the universities or similar institutes, the university status of which meets the requirements of Art. 5.2.2.

5.5 Financial conditions

5.5.1 FISU registration fees

FISU shall receive from each competing country the following FISU registration fees:

- a) effective member associations of FISU: twenty Euros (EUR 20) per competitor and official;
- b) other associations: forty Euros (EUR 40) per competitor and official;

The FISU registration fees will be collected by the CIC before issuing the competitors' accreditation cards.

5.5.2 Travel cost

The countries shall be responsible for their own cost of travel to and from the official points of entry designated for the Winter Universiade (international airport or other entry point). The official designated airport and any other official designated point of entry must be submitted to the Winter Supervision Committee (CSU-H) and approved by the FISU Executive Committee.

5.5.3 Participation fees

Upon arrival, participating countries shall pay their dues for participation fees, EUR approved by the FISU Executive Committee per day (24 hour period including meals) and per person, to FISU or the OC (in accordance with Art. 4.3 & 5.3).

- a) countries entering in team sports must pay a deposit of five thousand Euros (EUR 5,000) to FISU (cf. Art. 5.3.5) at the latest seven (7) months before the opening ceremony of the Winter Universiade;
- b) all participating countries must pay to the Organising Committee an advanced payment of 50% of the participation fees for each athlete and official registered at the latest two (2) months before the opening ceremony of the Winter Universiade;
- c) upon arrival, each country must pay the remaining balance to the Organising Committee.

The Organising Committee may receive this payment in its own currency at the official exchange rate, if it so wishes, and after approval by the FISU Executive Committee.

5.6 Accreditation cards

- 5.6.1 The Organising Committee will provide at its own cost all the necessary accreditation cards according to the FISU categories and the necessary and efficient equipment for online accreditation registration and result processing.
- 5.6.2 A numbered accreditation card with a recent photograph (cf. Art. 5.3.7) will be issued to each competitor whose dossier has been approved by the CIC, once all the Finance dues have been paid by the concerned delegations to the OC and FISU (cf. Art. 3.4.3). Accreditation cards will also be issued to all accredited officials and technical officials.
- 5.6.3 Competitors will be required to keep their accreditation card with them at all times and be prepared to present it for inspection by CIC members or any other persons authorised by FISU.
- 5.6.4 Accreditation cards will give the holders access to sports venues, official accommodation venues and any other facilities or services agreed between the Organising Committee and the FISU Executive Committee.
- 5.6.5 In declaring their starters or team composition, Heads of Delegation must list also the accreditation card numbers of their competitors.

Competitors reporting for the start of any individual or team sport must be prepared to show their card to the officials in charge. For team competitions, the manager must present before each match the list of the players who will take part in the matches, including accreditation card numbers.

5.7 Insurance

- 5.7.1 FISU shall not be responsible for any claim for loss, injury or damage arising from holding the Winter Universiade.
- 5.7.2 As stated in the attribution agreement between FISU and the Organising Committee, the Organising Committee shall contract, at its cost, an appropriate general liability insurance policy acceptable to FISU, covering the risks of any liability or damages arising from the organisation of the Winter Universiade and any act of the OC, from its constitution to its dissolution (cf. Art. 4.2). The insurance will cover without limitation, except in the case of local legal constraint, all claims for loss, injury or damage to goods and individuals arising from holding the Winter Universiade.

The Organising Committee shall set up a special "insurance information desk" with appropriate staff on the accommodation site.

- 5.7.3 Participating countries must have the appropriate insurance to cover travel and participation (including secondary, non – emergency medical treatment), as they are the responsibility neither of the Organising Committee nor of FISU.

6. PROTOCOL & CEREMONIES

The FISU Executive Committee will nominate one of its members to settle all matters relating to protocol, ceremonies and awards, with the representatives of the Organising Committee.

The reference document for all protocol matters is the Guidelines of the FISU Protocol. The Organising Committee must submit to the approval of FISU all protocol-related matters in accordance with these guidelines.

6.1 Ceremonies

6.1.1 Generalities

Each delegation must take part in the official ceremonies (opening ceremony, closing ceremony, delegation welcome ceremony, and any other ceremony which can be considered official). It is expected that at least half of the members of the delegations participate in these ceremonies. They will be informed by the Organising Committee about the time, location and procedure.

The protocol of the opening and closing ceremonies as well as for other ceremonies will be decided by the FISU Executive Committee in consultation with the Organising Committee.

The languages for all official ceremonies will be the language of the Organising Country, English and French.

6.1.2 Opening ceremony

The opening ceremony will be staged observing the following protocol:

- a) March pass of participating countries. Each delegation will be preceded by a placard displaying its name and accompanied by its flag. The delegations will march in the alphabetic order of the language of the organising country or in one of FISU's working languages (to be approved by the EC). The host country marches last. The flags of participating delegations, as well as the placards, will be provided by the Organising Committee and will all be of the same size.
- b) The President of the Organising Committee gives a welcome speech of maximum three (3) minutes.

- c) The FISU President gives a speech of maximum three (3) minutes and invites the highest authority of the host country present to declare the Winter Universiade open.
- d) The highest authority of the host country present declares the Winter Universiade open.
- e) Arrival of the FISU flag.
- f) Playing of the FISU anthem and hoisting of the FISU flag.
- g) Arrival of the torch and lighting of the flame.
- h) Oath of athletes. One (1) athlete chosen by the host country pronounces the following oath: "On behalf of all the student athletes, I promise that we shall take part in the Winter Universiade, respecting and abiding by the rules which govern them, committing ourselves to a sport without doping and without drugs, in the true spirit of sportsmanship, fair-play, for the glory of our country, for the honour of our teams and for the achievement of International University Sports Movement."
- i) Oath of judges and referees. One (1) judge or referee chosen by the host country pronounces the following oath: "In the name of all the judges and officials, I promise that we shall officiate in this Winter Universiade with complete impartiality, respecting and abiding by the rules which govern them, in true spirit of sportsmanship".
- j) Participants leave the area to take place in the stands reserved for them to attend the rest of the ceremony.
- k) Cultural programme.

6.1.3 Closing ceremony

The closing ceremony will at least respect the following protocol:

- a) Playing of the national anthem of the host country.
- b) Entrance of the flags of participating countries.
- c) March pass of participants in mixed order.
- d) Closing speech of the President of the Organising Committee.
- e) Closing speech of the FISU President.
- f) Playing of the FISU anthem, lowering of the FISU flag and extinction of the flame.
- g) Handing over of the FISU flag.
- h) Presentation of the next Winter Universiade.
- i) Cultural programme.

6.1.4 Medal-awarding ceremonies

The Organising Committee will inform the Head of Delegation, team officials, and athlete(s) about the time and location of the medal-awarding ceremonies.

The national flags of the first three (3) awardees will be raised and the only anthem played will be the FISU anthem, the Gaudeamus Igitur.

The medals will be presented by the FISU President or his representative.

The official languages for the medal-awarding ceremonies will be the language of the organising country, English and French.

6.1.5 Flower ceremonies

Flower ceremonies will be organised when specified by the ISF which procedure will be determined between FISU and OC.

6.2 Awards

6.2.1 Medals

During the medal-awarding ceremonies, each competing athlete - individual sports, team events in individual sports and team sports - is entitled to receive a medal as follows:

- Third place: a bronze medal
- Second place: a silver medal
- First place: a gold medal

In team sports, the medals shall be awarded to the first three (3) teams and to a maximum of three (3) team officials (including head coach).

Medals, the design of which shall be formally approved by the FISU, shall be provided by the OC and awarded in each of the competitions in accordance with the Guidelines of the FISU Protocol.

In specific sports, where required by the ISF rules, two (2) bronze medals will be awarded in accordance with the rules of the appropriate ISF.

If an athlete or team is disqualified, the medal(s) shall be returned to FISU.

In the case of too few entries, medals will be awarded per event as described hereunder unless decided differently by FISU for specific cases.

- a) one (1) gold medal if there are three (3) competitors or teams
- b) one (1) gold medal and one silver medal if there are five (5) competitors or less than five (5) teams;
- c) one (1) gold medal, one (1) silver medal and one (1) bronze medal if there are six (6) or more competitors or five (5) teams competing.

6.2.2 Diplomas

Diplomas, the design of which shall be formally approved by the FISU, shall be provided by the OC and awarded in accordance with the Guidelines of the FISU Protocol:

- Diploma of participation: to all participants;

- Diploma of honour: to athletes ranked 1 to 8. . For team sports ranked 1 to 8: to all members of the teams plus one additional diploma for the team;
- Diploma of Winter Universiade Record: to participants having broken a Winter Universiade Record.

If an athlete or team is disqualified, the diploma(s) shall be returned to FISU.

6.2.3 Other awards

No other awards shall be given unless agreed otherwise with FISU.

6.3 Flags

The Organising Committee will provide all flags (NUSF/Delegations, FISU, ISF and OC) at its own cost. The number, the location and the way they will be displayed, must be submitted to FISU for approval.

6.4 Seating for competitions

Half of the VIP tribunes in all venues will be reserved for the members of the FISU Family, and the Heads of Delegation, according to the access given stipulated on the accreditation card. Number and location of the seats must be approved by FISU.

Sufficient seats will be available for the competitors and accredited officials in each sports venue. Competitors and officials from other sports shall also be admitted. This area will be located among the regular seats (number to be agreed between the FISU and the OC).

7. MEDIA SERVICES

7.1 Members of the mass media shall apply for accreditation to the Organising Committee at least one (1) month before the Winter Universiade.

The Organising Committee is responsible for approving the accreditations of the media representatives from the host country whereas FISU is responsible for approving the ones of foreign media representatives.

**“TODAY’S
STARS 
TOMORROW’S
LEADERS”**